



## Networking Europe Project

### 1st Team Meeting

# AGENDA

**Date :** 19 / 09 / 2008

**Hour :** 09:30 – 18:00

**Place :** Barcelona, SPAIN

- 1. 09:30 – 10:00: Welcome**
  - DEMÀ, Joan FONT, Spain
  - TOKAGEDER, Ş. Kamile Canbay, Turkey
- 2. 10:00 – 11:15: Presentation of Project Partners**
  - TOKAGEDER, Ş. Kamile Canbay, Turkey
  - DEMÀ, Joan FONT, Spain
  - EUROGEMS, Giancarlo Vettori, Italy
  - QUIZ, Rimona Affana, Romania
- 3. 11:15 – 11:30: Break**
- 4. 11:30 – 12:30: Presentation of Project**
- 5. 12:30 – 13:30: Lunch**
- 6. 13:30 – 14:15: Project Management**
  - Reporting System
  - Communication System
  - Evaluation System

**7. 14:15 – 14:45: Valorisation Plan**

- Duration of Valorisation Activities
- Main Valorisation Activities for All Partners

**8. 14:45 – 15:00: Break**

**9. 15:00 – 16:00: Budget**

- Payment System
- Explanations about Travel Expenditures

**10. 16:00 – 17:30: Discussion on Data Collection and Forming Questionnaire**

**11. 17:30 – 18:00: Conclusion**